

RODNEY COLLEGE SCHOOL RULES

Students have the right to learn

Teachers have the right to teach

The Board of Trustees has officially laid down the following rules for all students at the College. These rules also apply to all school related activities.

ATTENDANCE

- a) Attend school when it is open. Any absence must be explained in a note or phone call from your parents/caregivers.
- b) Be on time to school and classes.
- c) Once at school, stay at school. Only leave the school grounds without a note from the parent and permission from senior staff. If you leave the grounds, sign out on leaving and sign in on returning.

APPEARANCE

- 1) Correct school uniform must be worn.
- 2) Hair colour should be natural, make up is natural and not clearly visible.

BEHAVIOUR

- a) Respectful behaviour must always be shown to others and the environment
- b) Behave in a way that always helps your learning and the learning of others.

THINGS YOU MAY NOT BRING TO SCHOOL

- a) Permission from the Deputy Principal must be gained before bringing vehicles to school (including motor bikes).
- b) No transport is to be given to other students in cars, even on a full licence, while at school or school related activities.
- c) Potentially harmful objects such as matches, lighters and knives are forbidden.
- d) Large sums of money must not be brought to school.
- e) One to one devices are NOT to be seen or heard during class unless your teacher has given you permission to use it for learning.

SMOKING

- a) Smoking/vaping is not permitted by any person, in the school grounds. Keep all vapes and/or cigarettes at home.

ALCOHOL/DRUGS

- a) No alcohol/drugs are to be brought to school, used at school or used prior to coming to school.

RODNEY COLLEGE Culture of Learning

We have four pou:

Manaakitangi	Care, Respect, Inclusive, Equity, Empathy
Ako	Learning, Collaboration, High Expectations, Curiosity
Hauora	Well-being (Social, Physical, Mental, Spiritual), Expressing thoughts and feeling, Beliefs, Values
Whanaungatanga	Relationship, Friendship, Community, Cooperation, Pride, Tukana-Teina

PRIVACY ACT

You should read this information before signing the enrolment form for your son or daughter.

Use of the personal information collected:

The information sought on the enrolment form is needed so that Rodney College can comply with the requirements of the Education Act, 1989 and the National Education Guidelines. You have a right to access and correct this information if necessary.

Information will be disseminated through the Principal, Acting Principal or his/her delegate or in special circumstances the Guidance Counsellor who will act in accordance with the Children, Young Persons and Their Families Act.

1. Within the school, relevant information about your son or daughter will be available to members of staff for following purposes.
 - a) To make contact with you or members of your family in cases of emergency.
 - b) To report on your son's or daughter's progress at school.
 - c) To make contact with you for discipline or pastoral care purposes.
 - d) To provide you with information about school events.
 - e) To notify you of administrative obligations in relation to your son's or daughter's school studies.
 - f) To consult with you on matters of importance to the school.
 - g) To make arrangements to meet any special health needs which your son or daughter may require.
 - h) To arrange extra-curricular activities in accordance with your son's or daughter's stated interests.
 - i) To gather statistical information for the purpose of research and school planning.

2. The school is also required, from time to time, to provide some personal information (usually your son's or daughter's name, current address, date of birth, ethnicity, and information relating to school studies) to some other agencies.
 - a) The Ministry of Education
 - b) The New Zealand Qualifications Authority
 - c) The Special Education Service
 - d) The New Zealand Police
 - e) The Children and Young Persons' Service
 - f) The Regional Health Authority
 - g) The Public Health Nurse

3. The school may, from time to time, provide information to organisations or groups organising school related events. These groups or organisations may include:
 - a) The Rodney College Parents, Teachers Association (PTA).
 - b) The Rodney College Whanau Support Group.
 - c) The Rodney College Board of Trustees (BOT).
 - d) Other educational or training institutions when your son or daughter enrolls.

4. The school may use your address and telephone number to forward mail and messages for you, or for your son or daughter, which have been received by the school.

5. The school may take reasonable steps to decide if there is an exemption from compliance to provide information under specific circumstances.