



## Minutes of the Rodney College Board of Trustees meeting held on Wednesday 23<sup>rd</sup> September 2020 in the school staffroom.

**Attendance:** Jason Warahi, (Chairperson), Irene Symes, (Principal), Kent Watson-Walker, Edwina Came, Clare Hayward, Rachel Logue (Student Rep), Richard Pride, Anne Waight (Staff Rep).

**Apologies:** Nil

**Meeting Opening:** Jason welcomed everyone and opened the meeting at 6.38pm.

### 1. MINUTES OF THE PREVIOUS MEETING:

Minutes of the meeting held 29<sup>th</sup> July 2020 were approved.

Richard/Edwina

**Carried**

**001/23 Sept 2020**

### 2. MATTERS ARISING:

- The Great Gatsby School Ball- Irene advised the board that the 2020 Ball has had to be cancelled due to the Covid-19 gathering restrictions preventing it going ahead on the two arranged dates. Year 13 students will be invited to dress in 'formal attire' for the 2020 Leaver's Dinner.
- NZSTA Online Meeting – Jason advised this online meeting did not have a quorum, so a special meeting is to be scheduled for some time in November 2020. Jason will attend 'online'.

### 3. DECLARATIONS OF INTEREST: Nil

### 4. CORRESPONDENCE:

- School House Update – Jason read the email from Gavin Rodley from LINZ to the meeting. The three school properties all remain in the disposal scheme process, and, are still at Maori Protection Mechanism stage. The portfolio manager for LINZ does not expect any further development before Christmas 2020.

Some minor maintenance work is/has been carried out on the properties at 22 Tomas and 5 Totoru View to bring them to a rentable standard. Totoru View is currently tenanted by a teacher at Rodney College. This maintenance work is funded by MOE and will not reduce the College's entitlement under the Surplus Property Disposal Incentive Scheme. The house at 4 Tobruk is not scheduled to have any maintenance work carried out on it and it will eventually be marketed for sale as '*as is where is*'.

### 5. PRINCIPAL'S REPORT:

- Cold Chain Immunisation – The board supports the proposal from WDHB to provide vaccination services to students. It is to be provided to students who require ‘top ups’ only. Our current nurse is qualified to provide this service. The DHB will fund the purchase of the Cold Chain fridge to store vaccines. Parental approval will always be sourced before vaccinations take place.

Report was accepted.

Irene/Clare  
**Carried**  
**002/23 Sept 2020**

- Discipline Report – report to 23 September 20 was discussed.

## 6. FINANCE:

- Reports - July 2020 Edtech reports received.
- Accounts for Payment - accounts for July \$159397.29 were approved.

Jason/Richard  
**Carried**  
**003/23 Sept 2020**

- Reports - August 2020 Edtech Report received.
- Accounts for Payment - Accounts for August \$317995 were approved.

Jason/Edwina  
**Carried**  
**004/23 Sept 2020**

## 7. MATTERS FOR DECISION:

- **Moved that the Meeting move into In Committee at 7.40pm**

Jason  
**Carried**  
**005/23 Sept 2020**

*That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987.*

- **The meeting moved out of In Committee 7.50pm**

Jason  
**Carried**  
**007/23 Sept 2020**

## 8. POLICY:

- Bullying Prevention Policy
- Appraisal of Support Staff Policy
- Equal Employment Opportunities Policy

**The above three Policies were approved**

Clare/Richard

**9. PROPERTY:**

- All Weather Sports Turf - board reviewed the draft proposal for the project which is expected to commence with Stage 1 in December 2020 and be finished by start of school year January 2021; and Stage 2 completed by March 2021. The documents are to be placed on MOE's GETS website.

**10. HEALTH AND SAFETY REPORT:**

- The updated accident register was read to the meeting.

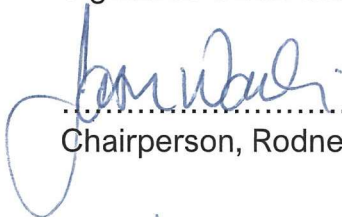
**11. GENERAL BUSINESS: Nil**

**MEETING CLOSED 8.06PM**

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**DATE OF NEXT MEETING: 6.30pm Wednesday 4<sup>th</sup> November 2020.**

Signed as a true and correct record of proceedings.

  
.....Jason Warahi.  
Chairperson, Rodney College Board of Trustees.

Date 4-11-2020.....