



## Rodney College Board of Trustees Meeting held in the staffroom Wednesday 1<sup>st</sup> May 2024

**Present:** Jason Warahi, Edwina Came, Rachel Brierly, Amber Nightingale, Irene Symes (Principal), Charlotte Eyre, Kent Watson-Walker.

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**Meeting opened:** at 6.00pm Jason opened the meeting and welcomed members to the meeting.

**Apologies:** James Hackett

**Declarations of Interest: Section 8 of the agenda:**

- Grant Application to NZCT. Edwina is involved with the Basketball team.
- Grant Application to Oxford Trust. Rachel is a parent of a student in the Football team.

**Minutes of the previous meeting:** The minutes of the meeting held 27<sup>th</sup> March 2024 were confirmed as a true record with the following corrections:

- that Jason was present at the meeting; &
- that the NZSTA 2024 Conference is to be held in June 2024.

**Moved: Edwina, Seconded Charlotte. Carried 001/01 May 2024**

**Matters Arising:**

Te Kura kaupapa Maori O Ngaringaomatariki Kura changing its classification to Year 08 – Yr13. Irene confirmed a letter of support has been sent to the Kura.

Board to provide morning tea for staff - date to be confirmed at the next meeting.

The meeting moved to Public Excluded Business In Committee 6.07pm

**Moved: Jason, Carried 002/01 May 2024**

*That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.*

Out of Committee 6.08pm

**Moved: Jason, Carried 002/01 May 2024**

**Principal's Report:**

Achievement Analysis of Achievement 2023 – Irene spoke in detail to the report of 2023 student achievement report provided to members.

The principal's report was moved:

**Moved: Irene, Seconded Jason. Carried 004/1 May 2024**

**Discipline Report:**

The report for February was reviewed.

**Finance:**

Finance Reports – The finance committee met prior to the board meeting and reviewed the reports and accounts for March 2024. The finance committee recommended the board approves accounts for payment for March 2024 of \$401107.43.

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**Moved: Jason, Seconded Kent. 005/01 May 2024**

Budget 2024 – following recommendation from the finance committee the board approved the final adjustments to the 2024 budget with a surplus of \$12625.

**Moved: Jason, Seconded Charlotte. 006/01 May 2024**

**Policy:**

School Docs Term 2 Review docs are available on the website now. Feedback is available right throughout the term. Irene invited board members to do the feedback online. Discussion followed on what format the school docs policy reviews should take, how does the board know if the community has made recommendations online. It was agreed to keep the heading on the board agenda.

**Matters for Decision:**

**Grant Application** - Oxford Sports Trust Grant Application to the value of \$1663 to cover the cost of the purchase of playing uniforms for the Rodney College Football team.

**Moved: Edwina, Seconded Jason Carried 007/1 May 2023**

**Grant Application** - NZCT Grant Application to the value of \$2083.43 to assist with the cost of accommodation in Tauranga so the Rodney College Basketball team can attend the Secondary Schools tournament 1 – 5 September 2024.

**Moved: Kent, Seconded Charlotte Carried 007/1 May 2023**

**Property Report:** – Irene provided an update on 5YP progress and works carried out during the term break. Further works were carried out on the gym driveway – almost completed. The annual washdown of the school was completed. The vandalised canopy by the canteen will be replaced during the teacher only day. Insurance has covered this cost.

**Health and Safety Report:** –updated report was read to the meeting.

**Strategic and Annual Plan:** – The draft will be available by 31<sup>st</sup> May 2024.

**Moved: Irene, Seconded Jason. Carried 008/01 May 2024**

**Correspondence:**

PPTA Meeting dates – Dates for meetings to be held this year.

**General Business:**

**NZSTA Scenario Card R5 – Discussed.**

**The meeting closed at 6.46pm**

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**DATE OF NEXT MEETING:** 6pm 29<sup>th</sup> May 2024.

Signed as a true and correct record of proceedings.

.....Jason Warahi  
Chairperson, Rodney College Board of Trustees.

