



Minutes of the Rodney College Board of Trustees meeting held on Wednesday 24th November 2021 Conference Room, Rodney College

Present: Jason Warahi, (Chairperson), Edwina Came, Alan Batten, Mikaila Isla, Clare Hayward, Richard Pride, Kent Watson-Walker, Irene Symes (Principal).

Apologies: Nil

Meeting Opened: Jason opened the meeting at 6.34

1. Minutes of the previous meeting held 27th October 2021.

Minutes of the meeting held 27th October 2021 were approved with the correction that Richard Pride was not present at that meeting.

Moved: Jason

Seconded: Mikaila

Carried

001/24th November 2021

2. Matters arising - Clare will forward the policies dealt with at the October meeting to Jason for signing, then on to Jo Warahi for filing.

3. Declarations of Interest in the 24 November 2021 meeting Agenda: Richard declared an interest in 2022 staffing discussions, to be held during In Committee.

Moved that the Meeting move into In Committee at 7.02pm

Jason/Irene

Carried

002/24th November 2021

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987.

The meeting moved out of In Committee 7.41pm

Jason/Edwina

Carried

003/24th November 2021

4. Principal's Report:

Irene spoke to her report and included details on Learning Recognition Credits (LRC) and Unexpected Event Grade (UEG) available to students affected by the Covid19 Auckland region Lockdown. NCEA exams commence 22 November 2021.

Resignations - Irene announced the following resignations: Madeline Hay (retiring), Pip Andrews (teaching Homeopathy), Ian Callachan (HOD position at Tauraroa Area School), Carole Lichtnecker (pursuing other interests).

New Appointment - Megan Harrison is to join us as SENCO, replacing Helen McDonald.

Enrolments for 2022 - Irene congratulated Alison Middleton on the great work she has done to enrol our students for 2022. All interviews with parents and students were carried out online during the lockdown period. Intake numbers from Mangawhai are down on previous year's, a fact that can be attributed to the Auckland Level 3 lockdown as Otamatea High School is closer for students living in Mangawhai, which was at Level 2 for most of the lockdown. We're currently sitting around 80 year 9's for 2022.

The report was Moved: Irene

Seconded: Clare

Carried

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5. Discipline Report – no report.

6. Finance:

Reports: Jason advised the Finance Committee reviewed the reports for October 2021 prior to the board meeting.

The report was Moved: Jason

Seconded: Irene

Carried

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Accounts for Payment: As recommended by the Finance Committee the Accounts for October 2021 of \$150429.66 were approved.

Moved: Jason

Seconded: Richard

Carried

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7. Policy: The following policy was reviewed and approved.

- Travel Policy

Moved: Clare

Seconded: Kent

Carried

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8. Property Report:

A verbal update of projects currently underway was provided by Irene & Paulene.

Tiger Turf - project is expected to resume from the 15th December when the covid19 lockdown restrictions around Auckland borders are adjusted, and the fencing can be installed. The work is expected to be completed within a few days.

Food tech upgrade – a refreshed concept drawing that includes suggestions from staff has been received from Designer Colin Dawson. Staff have been sent this for further consultation.

Roofing Stage Two – Contracts and funding has been signed off by MOE and this project is expected to commence on Tuesday 14th December 2021.

Special Needs Project 2. A Skype meeting was held on 23rd November with MOE Property and project managers from Q Construction for this project, that it is hoped will commence as soon as school finishes for the year. Consultation will need to be had with Griffiths who are managing other 5YP property projects that are also expected to be underway by end of year. The MOE has appointed Adams Architects & Q Construction for the Special Needs Project – these are the same contractors to have completed most of the accessibility upgrades already completed at Rodney College.

9. Health and Safety: Nil

10. Strategic Plan:

11. General Business:

- Last day of term – Irene requested the board approves the change of date for the last day of the year for students from Monday 13th December to Friday 10th December. Monday will be a TOD.

Moved: Irene

Seconded: Clare

Carried

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- PB4L MOE funding – the board approved a request from Irene that \$5000 of this funding be used to fund a Unit to be paid to a co-ordinator in 2022.

Moved: Irene

Seconded: Richard

Carried

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- End of Year Staff Function – Irene invited the board to attend the end of year staff luncheon to be held at School on Friday 10th December 2021, from mid-day.

Clare left the meeting at 8.10pm to attend a zoom meeting.

Jason thanked the board for their contribution throughout the year and wished everyone a very happy Christmas and holidays. He then closed the meeting at 8.20pm.

DATE OF NEXT MEETING: To be held in January 2022, time and venue to be confirmed.

Signed as a true and correct record of proceedings.

.....Jason Warahi.

Chairperson, Rodney College Board of Trustees.