



Minutes of the Rodney College Board of Trustees meeting held on Wednesday 30th June 2021 In the Rodney College Staffroom

Present: Jason Warahi, (Chairperson), Richard Pride, Edwina Came, Alan Batten, Mikaila Isla, Richard Pride, Clare Hayward, Stephen Rowe (Acting Principal).

Apologies:

Note: Irene is on Sabbatical Leave for Term 2, 2021.

Meeting Opened: Jason opened the meeting at 6.30pm and welcomed everyone along.

1. Minutes of the previous meeting:

Minutes of the April meeting held 5th May 2021 were approved.

Moved: Jason

Seconded: Alan

Carried

001/30 June 2021

2. Matters arising:

Conference Speaker - Jason has been in touch with the speaker from the NZSTA Conference, but at this stage, they have not returned his call.

3. Declarations of Interest in the 30th June 21 meeting Agenda:

Matters for Decision: EOTC Application - Jason and Alan are both connected with the Hockey Team travelling to the NZISS tournament this year.

4. Correspondence:

Resignation: Carl Mainwaring, Digital Teacher and HOD Technology.

Moved: Jason

Seconded: Stephen

Carried

002/30 June 2021

The Rodney Area Transport Risk Management Register was deferred to the next meeting to give Irene an opportunity to view it.

5. Principal's Report:

Stephen spoke to his report.

Whanau Survey – Board were invited to suggest ideas on what questions they would like to be included in the 3 question survey to be presented at the next PST Conference scheduled for 5th August 2021. Members suggested the following ideas:

- Wellbeing - a form of wellbeing question
- Cell phone use - level of access at school were suggested topics.

The Principal's report was moved:

Moved: Stephen Seconded: Jason

Carried
003/30 June 2021

6. Discipline Report – was discussed.

7. Finance:

Reports: Jason advised the Finance reports for April 2021 indicated 33% expenditure. The report was accepted.

Moved: Jason Seconded: Richard

Carried
004/30 June 2021

Accounts for Payment: As recommended by the Finance Committee the Accounts for April 2021 of \$130251.79 were approved.

Moved: Jason Seconded: Edwina

Carried
005/30 June 2021

Reports: Jason advised the Finance reports for May 2021 indicated 42% expenditure. The report was accepted.

Moved: Jason Seconded: Richard

Carried
006/30 June 2021

Accounts for Payment: As recommended by the Finance Committee the Accounts May 2021 of \$443481.83 were approved.

Moved: Jason Seconded: Stephen

Carried
007/30 June 2021

2020 Annual Report

Following recommendation from the Finance Committee the 2020 Annual Report was accepted.

Moved: Jason Seconded: Stephen

Carried
008/30 June 2021

2020 Annual Report Signatories

In the absence of the Principal (on Sabbatical Leave Term 2, 2021) and the Chairperson, Jason Warahi (overseas) the Board approved BOT Vice Chairperson Richard Pride, and Acting Principal Stephen Rowe to sign the 2020 Annual Report and the Statement of Responsibility on 31 May 2021.

Moved: Jason Seconded: Clare

Carried
009/30 June 2021

Balance Sheet 2021

Following recommendation from the Finance Committee the 2021 Balance Sheet as provided by Edtech was approved.

Moved: Jason

Seconded: Stephen

Carried
010/30 June 2021

8. Matters for Decision:

EOTC - Hockey Team to NZISS Hockey Tournament Whangarei 30th August to 3rd September 2021. Richard is to review the documents for this excursion. Jason and Alan declared their conflict of interest.

9. Policy:

Child Protection - Clare advised work continues the development of this policy.

Fundraising Policy - discussion continues with development of this policy.

10. Property Report:

An update was provided by Stephen.

SIP Funding Artificial Turf – construction is underway and progressing well, although we have been advised delays are expected as a result of supply interruptions due to Covid. It was noted drainage needed to be put in alongside the retaining wall beside the H 1 & 2 to prevent excessive water pooling on the turf after heavy rain. The additional work was approved to be done at a cost of \$13,263.00. The funding coming from the contingency for the project, which now brings this to a \$0.00 balance.

Roofing Project - final stage of the whole school roofing project is currently up for tender on GETS.

Classroom Refurbishments - this project is at concept design stage with consultation with teachers happening. Visits by staff to two other secondary school food and hospitality facilities has provided a very clear picture of the difference between food rooms being Yr 9, 10 & 11 Food Tech and Yr 12 & 13 Hospitality, which requires a Commercial Standard Kitchen. Discussion continues on how to achieve this within the current footprint and budget provided under the current DQLS AMS Classroom Refurbishment. A recommendation from Richard to invite Southern Hospitality to provide input is being managed by Griffiths.

11. Health & Safety:

The updated Accident Register was read to the meeting by Jason.

12. General Business:

Vehicle entry to top courts – congestion occurring at the top courts at start and finish of the school day was discussed. Request from Edwina to investigate widening the

driveway entrance to the Caretakers house, to assist with traffic flow of parent's cars, off Rodney Street onto the courts.

MEETING CLOSED 8pm

DATE OF NEXT MEETING: 6.30pm. 28th July 2021.

Signed as a true and correct record of proceedings.

.....Jason Warahi.

Chairperson, Rodney College Board of Trustees.