



Minutes of the Rodney College Board of Trustees November meeting held on Wednesday 2nd December 2020 in the school staffroom.

Attendance: Jason Warahi, (Chairperson), Irene Symes, (Principal), Kent Watson-Walker, Edwina Came, Clare Hayward, Richard Pride.

Apologies: Anne Waight (Staff Trustee), Mikaila Isla (Student Trustee).

Meeting Opening: Jason welcomed everyone and opened the meeting at 6.45pm. Members were invited to enjoy refreshments.

1. MINUTES OF THE PREVIOUS MEETING:

Minutes of the October meeting held 4 November 2020 were approved.

Jason/Richard

Carried

001/02 Dec 2020

2. MATTERS ARISING:

- Media Page - Irene raised concerns about how easy negative posts can appear on media pages and advised the PTA Facebook page, currently monitored by Robyn Rae, is to be closed. Discussion followed on how the new page for Rodney College will be set up and monitored.

3. DECLARATIONS OF INTEREST for this agenda: Nil

4. CORRESPONDENCE:

- Resignation - The board accepted the resignation from Anne Waight in her capacity as BOT Staff Trustee and expressed their concern and best wishes for her quick return to good health.

A By-Election is required to be held to fill the Staff Trustee vacancy. As school is about to close for the Christmas school holidays the date of the by-election will need to be confirmed once a meeting with the Returning Officer can be arranged.

It was moved and agreed to invite Jo Warahi to act as Returning Officer for the 2021 Staff Trustee by-election.

Clare/Edwina

Carried

002/02 Dec 2020

Jason declared his conflict of interest in this discussion item and abstained from voting.

5. PRINCIPAL'S REPORT:

- Principal's Sabbatical - Following Covid-19 interrupting her previously approved sabbatical leave in 2020 Irene confirmed her intention to commence her sabbatical in Term 2, 2021.

Irene moved her report is accepted.

Irene/Clare
Carried
003/02 Dec 2020

- Discipline Report - report was discussed. Irene advised this year has been exceptional regarding incidents of discipline with our Year 9 boys.

6. FINANCE:

- Reports - October 2020 Edtech reports received.
- Accounts for Payment - following recommendation from the finance committee the accounts for October 2020 at \$148490.22 were approved.

Jason/Richard
Carried
004/02 Dec 2020

PTA Donations - Jason advised this year the PTA has made donations to Rodney College in the amount of \$18,580 which has supported the purchase of 20 new Piupiu for the Kapa haka group; 20 new mattresses for the Marae; a new water drinking fountain at D block; prize-giving sponsorship for the Dux and Proxime Accessit awards, along with the annual PTA House donation. Jason expressed the boards grateful thanks for the tremendous support and contributions from all members of the PTA.

Security Cameras - Jason relayed discussion held at the earlier finance committee meeting on the impact the installation of cameras for security/site surveillance is likely to have on the 2021 budget.

7. POLICY:

- Gifted and Talented Policy - *it was agreed to remove this policy from the Policy Folder and include detail from it to create Clause 9 to the Curriculum Assessment & Reporting Policy.*

Clare/Richard
Carried
005/02 Dec 2020

- Leave Policy - *In Para 3 change the word Teachers to Staff.*

Clare/Jason
Carried
006/02 Dec 2020

- Protected Disclosures Policy - *no change.*

Clare/Jason
Carried

- Staff Reimbursement Policy - *no change*.

Clare/Edwina

Carried

008/02 Dec 2020

- Principal's Performance Management Policy – it was agreed to defer this policy for further review and resubmit it to the February 2021 meeting.
- Personnel Policy – it was agreed to defer this policy for further review and resubmit it to the February 21 meeting.

8. PROPERTY:

- Christmas Projects - the Turf project is expected to get underway with Stage 1, the court by the Marae commencing before school comes back in February 2021. The lock & key replacement project is also expected to be completed before we return.

9. HEALTH AND SAFETY REPORT:

- The updated accident register was read to the meeting.

10. STRATEGIC PLAN:

- Strategic Goals 2020-2023 - Irene explained reviewed details in the updated plan.

11. GENERAL BUSINESS:

- Jason thanked everyone for their hard work and contribution in what has been a very tough year. Board members applauded Irene for her solid leadership of the College, staff and students throughout the extraordinary difficult Covid-19 period, also noting the huge additional workload that came with it for Principals and Leadership Teams. The Executive Officer was also thanked for her contribution during this time.

In closing the meeting, Jas wished everyone a very enjoyable Christmas and holidays, and a happy new year.

MEETING CLOSED 8.15PM

DATE OF NEXT MEETING: 6.30pm Wednesday 3rd February 2021.

Signed as a true and correct record of proceedings.

.....Jason Warahi. Chairperson, Rodney College Board of Trustees.

Date.....