



## Minutes of the Rodney College Board of Trustees meeting held online 1<sup>st</sup> February 2023

**Present:** Jason Warahi, (Chairperson), Irene Symes, (Principal), Edwina Came, Rachel Brierly, Charlotte Eyre, (Staff Trustee), Jeremiah Guevara, (Student Trustee), Kent Watson-Walker (6.57pm)

**Absent:** James Hackett

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- **Meeting opened:** Jason opened and welcomed members to the online meeting at 6.00pm. Due to extensive flooding and road closures throughout Auckland and local areas it was agreed the board meeting would now be held via Zoom Meet.
  - **Jason vacated the chair to allow for the Election of BOT Presiding Member and Deputy Presiding Member for 2023.**

### **Irene called for nominations for Presiding Member (Chairperson) for the Rodney College Board of Trustees**

Jason accepted nomination for the position of Presiding Member.

**Moved: Edwina; Seconded Rachel. Carried 001/1<sup>st</sup> Feb 2023**

Being no other nominations, Jason was duly elected.

### **Irene called for nominations for Deputy Presiding Member (Deputy Chair) for the Rodney College Board of Trustees.**

Edwina accepted nomination for the position of Deputy Presiding Member.

**Moved: Rachel; Seconded Charlotte. Carried 002/1<sup>st</sup> Feb 2023**

Being no other nominations, Edwina was duly elected.

### **Jason Resumed the Chair**

1. **Apologies:** James Hackett (James was in Auckland assisting with Flood Relief)
2. **Declarations of Interest:** on the agenda for the 1<sup>st</sup> of February 2023. **None**
3. **Minutes of the previous meeting:** The minutes of the 30 November 2022 meeting were approved as a true record with amendment that Irene was in attendance.  
**Moved: Jason; Seconded Charlotte Carried 003/1<sup>st</sup> Feb 2023**
4. **Matters arising: Nil**
5. **Correspondence:**
6. The Meeting move into In Committee at 6.15pm

**Moved: Jason; Carried 004/1<sup>st</sup> Feb 2023**

*That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to*

*Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.*

7. The Meeting moved out In Committee at 6.23pm

**Moved: Jason; Carried 005/1<sup>st</sup> Feb 2023**

PPTA Notice of Strike Action – 30<sup>th</sup> January 2023 – 6 April 2023. Notice applies to schools bound by the STCA Collective Agreement, members of which will not provide relief cover during non-contact periods. Irene provided background on how the strike action has come about and explained our relief coordinator will work around the conditions that may arise. PPTA is still working to resolve the Agreement.

**Moved: Jason; Carried 006/1<sup>st</sup> Feb 2023**

8. **Principal's Report:**

Irene presented her report to the board and provided dates and details on the 2023 start of year schedule for staff and students.

Year 13 Camp - planning is underway to proceed with this annual camp as usual.

2022 Year 9 Camp - Due to extremely poor weather the 2022 Yr9 camp had to be abandoned at the end of last year. The staff involved with that excursion expressed keen interest in resuming it for the now Yr 10 students, as they had all paid to attend camp. Planning is now underway for this camp to commence on Wednesday 22<sup>nd</sup> February.

Yr9 Onsite Camp – a new format for parents of Year 9 students to meet the teacher is being planned for week 5 of Term 1. Students will stay overnight at school, with girls in the Whare and boys in the Gym. A Hangi meal is to be prepared by students for parents to take part in.

NCEA - Irene explained the first report of our 2022 student achievement data is available however resubmissions are still being reviewed which will change figures. Irene explained what she has seen so far is pleasing although the Excellent and Merit endorsements is not at a usual level achieved by Rodney College students. A clearer report will be available for the March meeting.

The Principal's report was moved: **Irene; Seconded Jason Carried 007/1<sup>st</sup> Feb 2023**

9. **Finance:**

Finance Reports November 2022 – no meeting held, reports distributed to Finance Committee members and included in the board agenda.

Accounts for approval - Jason recommended the board approves accounts for payment for November 2022 of \$212324.36.

**Moved: Jason; Seconded Charlotte Carried 008/1<sup>st</sup> Feb 2023**

10. **Matters for Decision:**

Delegations of Duty to the Principal – following discussion it was decided to defer approval of the Delegations of Duty to the Principal so board members can review Section A) Employment of teaching staff up to an including the level of assistant teacher. Some board members expressed opinion that board members should be included in the appointments

panel. Irene recommended leaving the policy as it is and explained employment of teaching staff is a management responsibility, on behalf of the governing board.

#### 11. **Board of Trustee meeting dates and times 2023:**

Following discussion, members agreed that Finance Committee meetings will take place in the admin conference room at 5.30pm. This will be prior to board meetings to be held in the school staffroom on the same evenings at 6pm on the specified dates. Unless otherwise pre-advised.

#### 12. **Property Report:**

Irene & Paulene provided a verbal update on property.

5YA DQLs projects – Food Room, Gym - continued as planned through the holiday period and are on track to complete the areas needing to be completed before school resumes in February. Stage two of this project will involve F1 & 2 English classrooms, the Prefabs, then D 1 & 3.

Mural Project – Irene advised the Mural completed by Julie Lithgow and students taking part during the 2022 Challenge Week activities looks fantastic and has been attached to the wall on the end of the Gym. Irene expressed thanks to Michael Pieters and his son Michiel Pieters for helping to safely install the final pieces of the mural.

Photocopy Machines – Fuji Film Business Innovation & our IT Techs New Era have undertaken the installation of new photocopy machines throughout the school.

Security Gate – the installation of the gate at the top of the gym driveway almost completes this Accessible Project managed and funded by MOE. A minor adjustment to the metal handrails is being arranged so they comply with Health and Safety regulations.

#### 13. **General Business:**

Auckland's' January Storm & Flooding – The School experience the wrath of the heavy rain to hit Auckland in several ways.

Field mowing - maintenance schedule has been severely impacted as the volume of rain received has left the ground so soft tyre marks from the mowers is leaving serious indents on the field. Pete and Phil are working to resolve the issue.

Trees - We also lost two large trees, one on the field boundary (school side) and the other, a large pine in the row of trees that lines the upper bank extending from the Canteen. Neither are currently hindering safe pedestrian access. MOE has requested quotes for tree removal so funding can be arranged.

Minor leaks - There were also some minor skylight leaks in various areas around the school that Caretaker Phil was able to manage.

**MEETING CLOSED 9pm**

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**DATE OF NEXT MEETING: Wednesday 22nd February 2023 at 6pm. In the school staffroom**

Signed as a true and correct record of proceedings.

.....Jason Warahi.  
Chairperson, Rodney College Board of Trustees.