



## Minutes of the Rodney College Board of Trustees Meeting held in the staff room 26<sup>th</sup> July 2023

**Present:** Jason Warahi, (Chairperson); Irene Symes (Principal), Rachel Brierly, Jeremiah Guevara (Student Trustee), Charlotte Eyre.

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**Meeting opened:** Jason welcomed everyone along and opened the meeting at 6.30pm

1. **Apologies:** Edwina Came; James Hackett, Kent Watson-Walker  
**Moved: Jason, Seconded Charlotte. Carried 001/26 July 2023**
  
2. **Declarations of Interest:** on the agenda for the 26<sup>th</sup> of July 2023 meeting:
  - Rachel and Edwina - connection to EOTC: Hockey Team
  - Jason - connection to appointment of Returning Officer for Student Election
  - Jeremiah - Basketball
  
3. **Minutes of the previous meeting:** The minutes of the meeting held 26<sup>th</sup> July 2023 were confirmed as a true record.  
**Moved: Rachel, Seconded Jeremiah. Carried 002/26 July 2023**
  
4. **Matters Arising:** School Ball, Board members are invited, please email RSVP to Jo Warahi if you're intending to go.
  
5. **Correspondence:**  
**In Committee - the Meeting move into In Committee at 6.37pm.**  
**Moved: Jason, Carried 003/26 July 2023**  
*That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.*  
**The Meeting moved out In Committee at 6.45pm.**  
**Moved: Jason, Carried 004/26 Jul 2023**
  
6. **Principal's Report:**  
Everyday Matters, MOE Student Attendance - graphs included in Irene's report published by MOE showing student attendance rates for 2022. Graphs showed comparisons for the year by term, year level, ethnicity, and gender, across secondary schools in NZ.  
Student Roll numbers – reducing roll continues to be of concern and Irene discussed how it will affect staffing for next year.  
  
The principal's report was moved:  
**Moved: Irene, Seconded Jason Carried 005/26 July 2023**
  
7. **Discipline Report:** Was discussed.

**8. Finance:**

Finance Reports May 2023 – The finance committee met prior to the board meeting and reviewed the reports and accounts for May 2023. The finance committee recommended the board approves accounts for payment for \$424922.75.

**Moved: Jason Seconded: Charlotte. Carried 006/26 July 2023**

Finance Reports June 2023 – The finance committee met prior to the board meeting and reviewed the reports and accounts for June 2023. The finance committee recommended the board approves accounts for payment for \$298645.34.

**Moved: Jason Seconded: Rachel. Carried 007/26 July 2023**

Statement of Financial Position 2023 – Under Section 87 of the Education Act 1989 the attached Budgeted Statement of Financial Position is required to be prepared each year.

**Moved: Jason Seconded: Charlotte. Carried 008/26 July 2023**

**9. Matters for Decision:**

Student Election 2023 – Jo Warahi is appointed Returning Officer for the 2023 BOT Student Election.

**Moved: Irene Seconded: Charlotte. Carried 009/26 July 2023**

EOTC Excursions – the following EOTC documents are to be placed in a Board File on the Rodney College shared drive for all board members to review. It is expected members will review any documents prior to the next board meeting so they can be addressed at the board meeting. Jason will follow up with any queries.

- PE Camp - 21 & 22 August (1 night). Manaia Camp, Whangarei Heads
- UNISS Netball - 27 Aug to 1<sup>st</sup> Sept (5 nights). Hamilton
- UNISS Hockey - 27 Aug to 2<sup>nd</sup> Sept (6 nights). Taupo
- NZSS Basketball - 29 Aug to 2 Sept (4 nights). Palmerston North

**10. Property -**

Cyclone damage projects - MOE has approved the funding for the cyclone damage projects – Removal of fallen and damaged trees on the bank above the Marae, and reinstatement of the metal driveway to the ground's sheds. For safety aspects it's expected this work will be carried out during term break when there will be less people on site.

**11. Health and Safety Report:** Jason read the report to the meeting.

- Irene noted that evacuation and lock-down drills are being planned for this term and that Health and Safety meetings are scheduled regularly.

**12. Strategic Plan:**

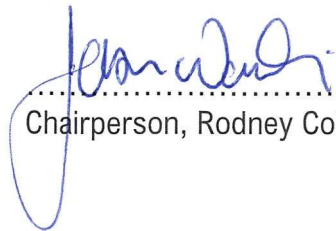
- Irene spoke to the updated details in the Term 2 review of the Strategic Plan provided to members.

**13. General Business:**

- Irene advised the board that the scheduled midterm break will not be happening this year due to the disruption of earlier in the year.

**DATE OF NEXT MEETING: Wednesday 30 August at 6pm.**

Signed as a true and correct record of proceedings.

.....Jason Warahi.  
Chairperson, Rodney College Board of Trustees.