

**Minutes of the Rodney College Board of Trustees**  
**Meeting held in the staffroom 28<sup>th</sup> February 2024**

**Present:** Edwina Came, Rachel Brierly, Amber Nightingale, Irene Symes (Principal), Charlotte Eyre, James Hackett.

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**Meeting opened:** at 6.12pm Edwina opened the meeting and welcomed members to the meeting.

**Apologies:** Jason Warahi, Kent Watson-Walker

**Moved: Edwina. Carried 001/28 Feb 2024**

**Declarations of Interest:** No declarations of Interest noted.

- . **Minutes of the previous meeting:** The minutes of the meeting held 29<sup>th</sup> November were confirmed as a true record.

**Moved: Charlotte, Seconded Irene. Carried 002/28 Feb 2024**

- . **Matters Arising:** Nil

- . **Minutes of the previous meeting:** The minutes of the meeting held 7<sup>th</sup> February were confirmed as a true record.

**Moved: James, Seconded Edwina. Carried 003/28 Feb 2024**

- . **Matters Arising:**

- o Water meter - Concerns are being monitored.
- o BOT Meeting Dates were approved.
- o Art Works in the Hall – the board was advised that the Buchanan artworks in the Hall is insured. During the term break the Buchanan is to be relocated to the library where it is thought it will be more visible.

- . **Correspondence:**

Public Excluded Business In Committee 6.21pm

**Moved: Edwina, Carried 004/28 Feb 2024**

*That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.*

Out of Committee 5.52pm

**Moved: Edwina, Carried 005/28 February 2024**

- . **Principal's Report:**

Roll 338

Strategic Plan – is a work in progress an update will be available at the next meeting. Irene spoke to the summary of feedback document which was distributed to the meeting.

Away for the Day – introduction of the governments cell phones strategy. Consultation with parents and the community will be included.

The principal's report was moved:

**Moved: Irene, Seconded Rachel. Carried 006/28 Feb 2024**

- . **Discipline Report:** Was discussed.

- . **Finance:**

Finance Report – The finance committee met prior to the board meeting and reviewed the reports and accounts for November 2023. The finance committee recommended the board approves accounts for payment for \$358288.61.

**Moved: Charlotte Seconded Irene. 007/28 Feb 2024**

Introduction to School Docs Programme – Irene provided a data show presentation on this program designed to manage school policies and procedures. The demonstration included showing the log in process for board members to access policy documents as they become due to be reviewed.

**Policy:**

**Delegations of Authority to the Principal –**

That the Delegations of Authority to the Principal is accepted

**Moved: Edwina, Seconded James. Carried 008/28 Feb 2024**

School Docs – Reminder to members to review the latest round of documents available online for action during term 1, 2024. Admin access to be given to board members.

Property Report – Irene provided an update on 5YP progress. MOE is pulling back on some project funding. MOE Property meeting expected to take place next week.

Health and Safety Report – was read to the meeting.

**General Business:**

**Public Excluded Business In Committee 8.03pm**

**Moved: Edwina, Carried 009/28 Feb 2024**

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**Out of Committee 8.15pm**

**Moved: Edwina, Carried 010/28 February 2024**

**The meeting closed at 8.15pm**