



Minutes of the Rodney College Board of Trustees meeting held in the staff room on Wednesday 31st Aug 2022

Present: Jason Warahi, (Chairperson), Edwina Came, Alan Batten, Clare Hayward, Jake Stokes, Kent Watson-Walker, Stephen Rowe (Acting Principal), Richard Pride.

Presentation: Board members, and Irene (via zoom) joined to acknowledge and pay tribute to trustees Clare Hayward and Richard Pride for their many years of dedicated service to local school boards as they gathered for their last meeting as members of this board. NZSTA Service Certificates were presented to Clare for 24 years at Taporā School & Rodney College, and to Richard's 13 years with the Rodney College board of trustees. Gifts from the College students, staff and community were presented, and refreshments enjoyed as Clare and Richard shared some of their experiences of board & meetings over the years.

1. **Meeting opened:** Jason opened the meeting at 7.16pm welcoming members to their last meeting before the new board meets following the Election in September. Jason thanked members for their contributions on this board and their support to him as Presiding Member.
2. **Apologies:** Irene Symes (Principal).
3. **Declarations of Interest:** on the agenda for the 31st Aug 2022 meeting: None
4. **Minutes of the previous meeting:** The minutes of the 27th July 2022 meeting were read and approved as a true and correct record.

Moved: Jason Seconded: Richard. Carried 001/31 Aug 2022

5. **Matters arising: Nil**

6. **Correspondence:**

The meeting moved into In Committee at 7.25pm.

Moved: Jason. Carried 002/31 Aug 2022

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.

The meeting moved out of Committee at 7.26pm

Moved: Jason. Carried 003/31 Aug 2022

7. **Acting Principal's Report:**

Employment Court Decision – Richard provided historic back-ground information of this issue for members not familiar with its origin. The Employment Court has determined that a normal school day is from 8.30am to 4.30pm. Outside those hours, at weekend and during term vacations teachers may only be required to be on site under the call back clauses of the collective agreements.

Turf Hire – Following discussion it was agreed if a turf hire policy is to be established a strong connection to the college is - i.e., the purpose of hire or event must include benefit to Rodney College student/s and their whanau, it is expected Rodney College Students are required to be members of the group.

School Ball – Stephen spoke about the success of the school ball and congratulated the Social Action Leaders. He expressed concern that so much of the work behind the scenes is performed by the Warahi whanau and believes a sub-committee needs to be established to provide support for this annual event.

Roll Numbers – Our current roll has dropped to 350 and there is concern at the low number of enrolments for Year 9 2023. Very low numbers from Mangawhai Beach School.

The Acting Principal's report was moved:

Moved: Stephen Seconded: Richard. Carried 004/31 Aug 2022

8. **Discipline Report** was taken as read.

9. **Finance:**

Reports: (New reports from the Xero Accounting Program). Jason advised the Finance Committee met prior to the board meeting and reviewed the reports for July 2022. The meeting then recommended the reports be accepted by the board.

Moved: Jason Seconded: Clare. Carried 005/31 Aug 2022

Jason advised the meeting that the 2021 Annual Report had still not been received from the Auditors as at meeting date. Email correspondence from our auditor said RSM Hayes Audit were still waiting on a decision from MOE on how they wanted to record Special Leave with Pay' absences, due to Covid19 mandates to be treated in the annual accounts. School throughout the country were waiting on MOE for this announcement.

Accounts for payment: As recommended by the Finance Committee the Accounts for July 2022 of \$343437.89 were approved.

Moved: Jason Seconded: Clare. Carried 006/31 Aug 2022

10. **Matters for Decision:**

Community use of Turf after School and Weekends – As recorded in the principal's report.

11. Policy:

The following policies were reviewed and approved with amendments to the Cash Management Policy being completed.

- Finance Policy; Theft & Fraud Policy; Credit Card Policy.
- Discretionary Expenditure Policy; Use of School Property, Vehicles and Resources

Moved: Clare Seconded: Richard. Carried 007/31 Aug 2022

12. Property Report:

Stephen & Paulene provided a verbal update on property.

13. Health & Safety: Jason read the report.

14. Strategic Plan:

No discussion

15. General Business:

Rodney Area Transport – Alan gave a verbal update of the RATS meeting.

School Uniform – Jason raised the issue of seeing so many students not wearing their school uniform well and with pride, many non-uniform hoodies are being worn. Stephen said there is a more relaxed focus at present aimed at getting students back to school. Board members agreed a united front is needed to get students wearing uniform.

Question was asked if the long skirt being worn by senior girls is part of the school uniform and when is the Uniform Policy due for review?

Rubbish – the volume of rubbish lying around the school was also discussed. Stephen reported most of it comes from the packaging from the free lunch scheme.

MEETING CLOSED 9.05 pm

DATE OF NEXT MEETING: Wednesday 28th September 2022 at 6.30pm.

Signed as a true and correct record of proceedings.

.....Jason Warahi.
Chairperson, Rodney College Board of Trustees.