



Minutes of the Rodney College Board of Trustees meeting held in the staff room on Wednesday 27th July 2022

Present: Jason Warahi, (Chairperson), Edwina Came, Alan Batten, Clare Hayward, Jake Stokes, Kent Watson-Walker, Stephen Rowe (Acting Principal), Richard Pride, Irene Symes (Principal) via Zoom.

1. **Meeting opened:** Jason opened the meeting at 6.34 pm and welcomed everyone along.
2. **Apologies:** Nil
3. **Declarations of Interest:** on the agenda for the 27th July 2022 meeting: Jason declared a conflict of interest in agenda item 7. The returning officer letter of appointment for Jo Warahi.
4. **Minutes of the previous meeting:** The minutes of the 29th June 2022 meeting were read and approved as a true and correct record with corrections.

Moved: Jason Seconded: Stephen. Carried 001/27 July 2022

5. **Matters arising:**
RATs meeting is confirmed for 10th August 2022
6. **Correspondence:**

The meeting moved into In Committee at 6.43pm

Moved: Jason. Carried 002/27 July 2022

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.

The meeting moved out of Committee at 7.10pm

Moved: Jason. Carried 003/27 July 2022

7. **Acting Principal's Report:**
Immigration New Zealand - Stephen advised that due to very poor response to advertisements for current teaching vacancies at Rodney College that Irene had begun the process of registering Rodney College board of trustees as an accredited employer with Immigration New Zealand. This process is expected to take some weeks to be approved but it is hoped there will be some quality applications received in response. Following discussion, the board endorsed the application to NZ Immigration to apply to become an accredited employer.

Moved: Richard Seconded: Stephen. Carried 004/27 July 2022

Haka Competition 2022 – a very successful event this year.

Guidance Report – A report provided by school Councillor Kerry Jenner was reviewed and discussed by the board with strong interest in data and graphs provided.

Term 3 Absences – Stephen advised this term is expected to be very busy and noted that if teacher shortages resulting from staff having to remain home due to Covid, may result in rostering senior students, or students by year level, to remain at home.

Annual School Ball - Stephen advised the annual school ball was due to be held on Saturday and encouraged board members to go along, even to see the students arrive in their finery. The Acting Principal's report was moved:

Moved: Stephen Seconded: Clare. Carried 005/27 July 2022

8. **Discipline Report** was tabled and discussed.

Edwina left the meeting at 7.50pm.

9. **Finance:**

Reports: Jason advised the Finance Committee reviewed the reports for June 2022 prior to the board meeting and moved the reports be accepted.

Moved: Jason Seconded: Richard. Carried 006/27 July 2022

Accounts for payment: As recommended by the Finance Committee the Accounts for June 2022 of \$291349.85 were approved.

Moved: Jason Seconded: Stephen. Carried 007/27 July 2022

10. **Matters for Decision:**

Election Dates: The board approved the amended schedule for the BOT Election 2022 as provided by the Returning Officer.

Moved: Clare Seconded: Stephen. Carried 008/27 July 2022

Prepaid Envelopes - The board agreed if a vote is required for the BOT Election 2022, then prepaid envelopes will be included in with the voting papers sent to eligible voters.

Returning Officer Letter of Appointment – was signed.

Moved: Clare Seconded: Richard. Carried 009/27 July 2022

11. **Policy:**

There were no policies for review at this meeting.

12. **Property Report:**

Stephen & Paulene provided a verbal update on property.

13. **Health & Safety:** No additions to report.

14. **Strategic Plan:**

No discussion

15. **General Business:**

No discussion.

MEETING CLOSED 8.09 pm

DATE OF NEXT MEETING: Wednesday 31 August 2022 at 6.30pm.

Signed as a true and correct record of proceedings.

.....Jason Warahi.
Chairperson, Rodney College Board of Trustees.