

Minutes of the meeting of the Rodney College Board of Trustees held on 29th January 2020 in Wellsford, at the home of Jo and Jason Warahi.

Attendance: Jason Warahi, (Chairperson), Irene Symes, (Principal), Rachel Logue (Student Rep), Anne Waight (Staff Rep), Richard Pride, Kent Watson-Walker, Edwina Came, Clare Hayward.

Apologies: Nil

Welcome – Jason welcomed everyone and opened the meeting at 6.50pm

MINUTES OF THE PREVIOUS MEETING:

Minutes of the October meeting held 27 November 2019 were accepted with the correction to the spelling of Whangaparaoa.

Richard/Clare
Carried
001/29 Jan 2020

MATTERS ARISING:

Chile trip – Robyn Rae went during the holidays for a preview. There are 2 Chilean students joining us next week. Two of our students will go to Chile for term 2 this year. Staff and student group visiting Chile in the Term 1 / 2 term break. Robyn said everything is in place for a good trip.

ELECTION OF CHAIRPERSON:

Richard invited nominations from the board for Chairperson. Clare nominated Jason Warahi, seconded by Anne. Moved unanimously. Richard handed the meeting back to Jason to continue.

Clare/Anne
Carried
002/29 Jan 2020

DECLARATIONS OF INTEREST: Nil

CORRESPONDENCE: Tabled

PRINCIPAL'S REPORT: Irene gave a verbal report as follows:

Staffing - We are fully staffed. New Math teacher is Bindu Benjamin. Tom DeHaan resigned late last year. He is moving to Westlake Boys High. New PE teacher is Brooke Jones, she is a first-year teacher. Plus, we have two new TA's. Marina Peters and Graeme Cutts for a term at this stage.

Student Roll 2020 - 421 students on our roll now but that will reduce to approximately 380-390. Some Year 11s have left over term break which was unexpected.

NCEA 2019 - results have been received. It seems like we are achieving at National level across all three levels. Year 11 endorsements up to about out 60% received Merit/Excellence which is good. UE gap closing at Year 13 too, so some encouraging news so far.

Property update – A lot of ground work was done over the break (drainage and concrete work). Behind D block has been completed. Drainage to relieve the flooding and pooling areas. The pathway down the horticulture area has been cleared.

Canteen Repairs - The canteen floor was damaged and needed replacement. When items were moved during repairs it was found that the pie warmers had been burning into the benchtop and a new stainless-steel bench has now been installed. This turned into a big, expensive job, but was project managed by Griffiths and the work carried out by the building contractors who were onsite to do the window replacement project.

Window Replacement Project – Aluminium windows have been installed in M block and Gym mezzanine. They look good, are double glazed and are automated.

Signage Road frontage/entrance - has been tidied up being freshly painted. Waiting on new signage to arrive.

New 5 Year Property Plan - 12th February meeting with MoE and Griffiths for the new 5YP planning. Both Jason and Richard keen to attend.

SIP – School Property Investment Package – a one off property grant announced by the government in December. Rodney College is to receive \$257103 which needs to be spent within two years. Need to decide what the new extra funding could be spent on.

Medical Services - We will have a GP for 4 hours each fortnight under the School-based nurse funding we receive. It's been a long wait but finally Coast to Coast have been given the green light to provide us with a GP to do those hours.

Principal's Appraisal - will be completed this term. Margaret has been consulting with Irene. She would like to send a copy of her draft report to Clare and Jason on 3rd March and would like to meet with them on the 6th March. Jason and Clare will follow up with the Board after that meeting, if required.

Teacher Only Day on 7th February, following Waitangi Day.

Irene moved her report.

Irene/Clare
Carried
003/29 Jan 2020

DISCIPLINE REPORT: No Report

FINANCE: No Reports as end of year processes are underway

MATTERS FOR DECISION:

BOT Registration of Interest Forms 2020 - board completed

Delegations to the Principal - Richard moved and it was seconded that delegations to the Principal remain the same as 2019.

Richard/Edwina
Carried
004/29 Jan 2020

BOT Monthly Meeting Days – next meeting is to be held on Wednesday 26th February. Meeting dates will be confirmed at this next meeting after other school

commitments have been checked. Finance meetings are to be held at 5.30pm followed by board meetings at 6.30pm.

Board Committees – Board of Trustees Committees 2020

Finance:	Anne, Jason, Irene. Paulene (EO)
Property:	Richard, Kent, Jason
Discipline:	Committee Selected as required
Policy:	Clare, Anne, Irene
Appointments:	Committee Selected as required
Community Consultation:	Edwina

POLICY: Board operations Policy to be reviewed next meeting.

STRATEGIC PLAN: to be discussed at the next meeting. Jason has a questionnaire he would like to go out to the Year 9 students.

The Meeting moved into Committee at 7.30pm

Jason
Carried
005/29 Jan 2020

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987.

The meeting moved out of Committee 7.40pm

Jason
Carried
006/29 Jan 2020

Meeting closed 7.45pm. Thank you to Jo and Jason for hosting the board meeting and for arranging tonight’s dinner.

DATE OF NEXT MEETING: 6.30pm Wednesday 26th February 2020.

Signed as a true and correct record of proceedings

.....Jason Warahi. Date:.....
 Chairperson, Rodney College Board of Trustees