



Minutes of the Rodney College Board of Trustees meeting held in the staff room on Wednesday 31st May 2023

Present: Jason Warahi, (Chairperson), Irene Symes (Principal), Rachel Brierly, James Hackett, Charlotte Eyre (Staff Trustee), Jeremiah Guevara (Student Trustee), Kent Watson-Walker, Edwina Came.

- **Meeting opened:** Jason welcomed members and opened the meeting at 6.18pm.

1. **Apologies:** No apologies
2. **Declarations of Interest:** on the agenda for the 31st of May 2023 meeting under Matters for Decision - Edwina & Kent have children in the Hockey Team applying for a grant to Oxford Trust.
3. **Minutes of the previous meeting:** The minutes of the meeting held 29 March 2023 were approved as a true record with the correction to the spelling of music teacher's name Eirena.

Moved: Jason, Seconded Charlotte Carried 001/31 May 2023

4. **Matters Arising:** No matters arising.

5. **Correspondence:**

The Meeting move into In Committee at 6.24pm.

Moved: Jason, Carried 002/31 May 2023

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.

The Meeting moved out In Committee at 6.29pm.

Moved: Jason, Carried 003/31 May 2023

Teacher Strikes - Jason read the email from PPTA which advised teacher strikes are to resume. The meeting discussed community perception of the teachers strikes, and comment was made that more quality information in the media on why the strikes are continuing would be helpful.

Staffing Entitlement 2023 - Provisional staffing for this year is greater than the 1st March actual roll numbers leaving us overstaffed by 1FTTE. Irene noted she is aware of this and commented that we have until next year to reduce staffing numbers.

6. **Principal's Report:**

Irene presented her report to the meeting and included a summary of Student Achievement Analysis for 2022 JCEA & NCEA. Further reports were included covering Science, English and Social Science 2022 results.

HOD Math - Advertising for the HOD Math position closes on 19th June. Irene invited board members, interested in being on the appointments panel, to make contact with her.

School Doc's Program - Irene update the board on progress since joining School Docs.

The Principal's report was moved:

Moved: Irene, Seconded Jason Carried 004/31 May 2023

7. **Discipline Report:** was discussed.

8. **Finance:**

Finance Reports March 2023 - Jason advised the Finance Committee met prior to the board meeting and reviewed the reports and accounts for March 2023. The finance committee recommended the board approves accounts for payment for March 2023 of \$456330.70

Moved: Jason, Seconded James Carried 005/31 May 2023

Finance Reports April 2023 - Jason advised the Finance Committee met prior to the board meeting and reviewed the reports and accounts for April 2023. The finance committee recommended the board approves accounts for payment for April 2023 of \$737650.98

Moved: Jason, Seconded Charlotte Carried 006/31 May 2023

2022 Annual Report: Jason reported both he and Irene had received and signed the 2022 Annual Report via DocuSign from RSM Auditors late this afternoon. Once the final signed version is released by RSM the report will be filed in the MOE Portal and a copy placed on the school website.

9. **Policy:** School Doc induction process is currently underway.

10. **Matters for Decision:**

Grant Application - Oxford Grant Application to the value of \$5008.87 to assist with the accommodation expenditure for the Rodney College Hockey team to attend the 2023 North Island Hockey Championships in Taupo in August 2023. It was moved and agreed to apply to Oxford Trust for a grant of \$5008.87 for this purpose.

Moved: Jason, Seconded Charlotte Carried 007/31 May 2023

Edwina and Kent abstained

11. **Property** - Irene provided a verbal 5YP property update. Stage 1 of the AMS DQLS project is nearing completion. We have moved the upgrade to D5 out to the end of year term break as logistics involves the movement of computers and other electronic equipment. This cannot be achieved in the scheduled two-week window without considerable disruption. MOE is currently considering a supplementary funding application so we can resume stage two of the project.

Storm Repair works - quotes have been provided to MOE for the removal of trees felled or damaged in the storms along with reinstatement of the metal driveway to the maintenance sheds.

Water Damage repairs - Scope is arranging TPW (Roofing Contractors) to return to make repairs to a number of areas around the school that experience leaks - mostly due to extreme weather events recently.

12. Health and Safety Report: Jason read the accident register to the meeting.

13. General Business:

EOTC Reviews – Following discussion on the current process of EOTC applications members expressed the preference that all EOTC applications future applications are to be reviewed by the whole board.

MEETING CLOSED 8.02pm

DATE OF NEXT MEETING: Wednesday 28th June at 5.30pm.

Signed as a true and correct record of proceedings.

.....Jason Warahi.
Chairperson, Rodney College Board of Trustees.

In Committee Minutes of the board of trustees meeting held 31st May 2023