



Minutes of the Rodney College Board of Trustees meeting held in the staff room on Wednesday 29th March 2023

Present: Jason Warahi, (Chairperson), Irene Symes (Principal), Rachel Brierly, James Hackett, Charlotte Eyre (Staff Trustee), Jeremiah Guevara (Student Trustee), Kent Watson-Walker.

Absent: Edwina Came.

- **Meeting opened:** Jason welcomed members and opened the meeting at 6.24pm.

1. **Apologies:** Edwina Came

Moved: Jason, Carried 001/29 March 2023

2. **Declarations of Interest:** on the agenda for the 29th March 2023 meeting: None declared.

3. **Minutes of the previous meeting:** The minutes of the meeting held 22nd February 2023 were approved as a true record.

Moved: Jason, Seconded Rachel Carried 002/29 March 2023

4. **Correspondence:**

The Meeting move into In Committee at 6.28pm.

Moved: Jason; Carried. 003/29 March 2023

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.

The Meeting moved out In Committee at 6.39pm.

Moved: Jason; Carried. 004/29 March 2023

5. **Principal's Report:**

Irene presented her report to the meeting and included details on student easTTle results data gain from testing of Year 9 & 10 students in 2022. It was noted the potential to work with data from Wellsford Primary school to gain more accurate standards/levels of information on Yr8 students.

March 1st Roll Return 2023 - Irene confirmed our roll is funded at 326.

Employment 2023 -

Music Itinerant Replacement - Jenny Eirene replaces Trudy Lile

School Doc's Program - following discussion the board agreed to implement the School Doc's program to manage our Policies.

Moved: Irene, Seconded Charlotte Carried 005/29 March 2023

The Principal's report was moved:

Moved: Irene Seconded: Jason Carried 006/29 March 2023

6. **Discipline Report:** Irene indicated students are settled with just a small element of students at various year levels, causing SLT problems.

7. **Finance:**

Finance Reports February 2023 - Jason advised the Finance Committee met prior to the board meeting and reviewed the reports and accounts for February 2023. The finance committee recommended the board approves accounts for payment for February 2023 of \$747265.20

Moved: Jason Seconded: Kent. Carried 007/29 March 2023

Annual Report 2022: was approved to be forwarded to RSM for audit.

Moved: Jason Seconded: James. Carried 008/29 March 2023

Budget 2023: The finance committee recommended the board approves the 2023 deficit Budget of \$-32918. It is expected the reduction in roll numbers will have a significant impact on funding later in the year and it was recommended the budget undergoes review in July.

Moved: Jason Seconded: Rachel. Carried 009/29 March 2023

8. **Policy:** The following policies discussed and approved.

- Animal Welfare Policy - **Moved: Irene Seconded: Jeremiah. Carried 010/29 March 2023**

- Substance Free Policy - **Moved: Irene Seconded: Rachel. Carried 011/29 March 2023**

- Property Building Policy - **Moved: Irene Seconded: Jason. Carried 012/29 March 2023**

9. **Matters for Discussion:**

School Docs Program - following discussion the board agreed to implement the School Doc's program to manage our Policies.

Moved: Irene, Seconded Charlotte Carried 013/29 March 2023

10. **Strategic Plan:**

2022 Analysis of Variance - was approved to be submitted to the MOE Portal

Moved: Irene, Seconded Charlotte Carried 014/29 March 2023

Rodney College Charter, Strategic and Annual Plan 2023 - 2026

Moved: Irene, Seconded Rachel Carried 015/29 March 2023

11. **General Business:**

ERO Review – Members agreed the April 26th board meeting agenda should be reserved entirely to complete the ERO Board Assurance and Self Check list document in preparation for the ERO visit in week 2, term 2.

MEETING CLOSED 7.55pm

DATE OF NEXT MEETING: Wednesday 26th April at 5.30pm.

Board meeting venue - 26th April 2023; Irene advised of correspondence indicating the scheduled closure of Rodney Street on 26th April from 7pm for tar sealing to take place. It may be necessary to relocate the BOT meeting venue if it is likely this will disrupt access to the College on this date. More to follow.

Signed as a true and correct record of proceedings.

.....Jason Warahi.
Chairperson, Rodney College Board of Trustees.