



## **Minutes of the Rodney College Board of Trustees Meeting held in the school library 31<sup>st</sup> July 2024**

**Present:** Jason Warahi, (Presiding Member); Edwina Came, Amber Nightingale, Irene Symes, Charlotte Eyre, Kent Watson-Walker, James Hackett.

---

Jason welcomed everyone and opened the meeting at 6.06pm

**Apologies:** Rachel Brierly

**Declarations of Interest in items on the agenda:**

- Edwina declared an interest in EOTC Sports Events.
- Jason declared an interest in the Student Election – appointment of Returning Officer

**Minutes of the previous meeting:** The minutes of the meeting held 26<sup>th</sup> June 2024 were confirmed as a true record.

**Moved Charlotte, Seconded James. Carried 001/31 July 2024**

**Matters Arising:**

Dust Extraction System - The installation of the new dust extraction system in the woodwork room was successfully completed over the July term break. This new equipment is expected to make a significant improvement on the removal of wood dust from the room.

**Principal's Report:**

Roll - Current roll is 333

Gateway Report – members appreciated the detail included in the report provided by Colleen, the Gateway Coordinator. They suggested including student feedback in future reports would be useful.

School Docs – Irene provided a powerpoint demonstration on the school docs program which was followed by discussion on how the board should be reviewing policy docs that come up for review each term. At the beginning of each term School Docs produces a list of all policies the board should review during that term. That list will be emailed to members who should then log onto School Docs and go over each policy. If members feel comments or discussion is needed on any of those being reviewed they should email comments to the board secretary for inclusion on the agenda of the last meeting of the term, when that full list of policies will be put on the agenda for approval. Jo will provide any feedback received from the community to be added this agenda.

Staffing – Rachel Stirling is our new nurse and will start on 26<sup>th</sup> August 2024.

Irene moved her report be accepted.

**Seconded Jason. Carried 002/31 July 2024**

**Discipline Report** – None available

**Finance:**

The finance committee met prior to the board meeting and recommended the board accepts the reports for June 2024, and approves accounts of \$358251.32.

**Moved Jason, Seconded Charlotte Carried 003/31 July 2024**

**Matters for Decision:**

Board approved the following EOTC excursions.

- EOTC – UNISS Hockey Tournament in Whakatane 1<sup>st</sup> September 2024 – 16 Students
- EOTC – UNISS Basketball Tournament in Tauranga 1<sup>st</sup> September 2024 – 14 Students
- EOTC – UNISS Netball Tournament in Auckland 1<sup>st</sup> September 2024 – 14 Students
- NZ Squash Champs1 – 4 August 2024

**Moved Jason, Seconded Charlotte Carried 004/31 July 2024**

BOT Student Election Returning Officer - Jo Warahi is appointed as RO for the Election to take place on 19<sup>th</sup> September 2024.

**Moved Edwina, Seconded Kent Carried 005/31/2024**

**Property**

Irene provided an update on the 5yp projects progress.

- Dust Extraction system was installed in the wood work room and is proving to be far more efficient than the previous model. A health and safety meeting is to be arranged with all staff involved in using and maintaining the new system.
- Water Tanks – two new 30000 water tanks have been purchased to store water collected off the gymnasium roof, to be used during the summer for pool top-ups. This project is intended to significantly reduce the cost of running the pool during summer months when the water level in the pool has to be maintained at a certain depth, for the pumps and filtration systems to function.

**General Business:**

Student Uniform – discussion on whether a more waterproof jacket could be introduced into the school uniform. Irene and Amber to talk with Kaylene (Uniform shop manager) about options.

**Correspondence**

The meeting moved to Public Excluded Business at 7.10pm

**Moved Jason, Carried 006/31/2024**

*That the public is excluded from the discussion of confidential items relating to personnel and student issues due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.*

The meeting moved out of Public Excluded Business at 7.35pm

Date of next meeting 25<sup>th</sup> September 2024

**Meeting closed 7.38**

---

Signed as a true and correct record of proceedings.

..... Jason Warahi

Presiding Member,

Rodney College Board of Trustees