

**Minutes of the meeting of the
Rodney College Board of Trustees
held in the Rodney College Staffroom on
Wednesday 30th March 2022.**

Present: Jason Warahi, (Chairperson), Irene Symes (Principal). Edwina Came, Alan Batten, Richard Pride, Clare Hayward.

1. Meeting Opened: Jason opened the meeting at 6.40pm and welcomed everyone along.

2. Apologies: Mikaila Isla, Kent Watson-Walker. That the apologies be accepted.

Moved: Jason

Carried 001/30 Mar 2022

3. Declarations of Interest: on the agenda for 30th March 2022 meeting: None

4. Minutes of the previous meeting: The minutes of the meeting held 2^{3rd} February as amended were approved and adopted as a true and correct record.

Moved: Jason

Seconded: Richard

Carried 002/30 Mar 2022

5. Matters arising:

- Message of support from Board to the Senior Leadership Team - Jason to send an email.

6. Correspondence:

7. Matters Arising from the Correspondence:

The Meeting move into In Committee at 6.44pm

Moved: Jason

Seconded: Irene

Carried 003/30 Mar 2022

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.

The Meeting moved out In Committee at 6.47pm

Moved: Jason

Seconded: Irene

Carried 004/30 Mar 2022

That the inwards correspondence as recorded in the meeting agenda log be received

Moved: Jason

Carried 005/30 Mar 2022

8. Principal's Report:

Irene spoke to her report and included the following comments:

Culture of Learning – Irene provided members with copies of the new Culture of Learning Observations template being used by teaching staff for PLD.

That the Principal's report be received

Moved: Irene

Seconded: Clare

Carried 006/30 Mar 2022

9. Discipline Report:

That the discipline report be received

Moved: Jason

Seconded: Irene

Carried 007/30 Mar 2022

10. Finance Reports:

That the Financial report for February 2022 be accepted, and that payments for February 2022 of \$425732.35 be approved.

Moved: Jason

Seconded: Clare

Carried 008/30 Mar 2022

Draft Annual Financial Statement 2021

That the Annual Financial Report for 2021 is approved to be forwarded to RSM Auditors for the 2021 Audit.

Moved: Jason

Seconded: Richard

Carried 009/30 Mar 2022

Budget 2022

That the 2022 Budget be adopted.

Moved: Jason

Seconded: Clare

Carried 010/30 Mar 2022

Budget Capital Items 2022

That the Capital Items within the 2022 Budget be approved for purchase as cashflow permits.

Moved: Jason

Seconded: Clare

Carried 011/30 Mar 2022

11. Policy:

Clare will provide Policy for review to the April meeting

12. Strategic Plan:

That the Strategic Plan 2022 - 2025 and Analysis of Variance for 2021 be approved for submitting to MOE and Audit portals.

Moved: Irene

Seconded: Jason

Carried 012/30 Mar 2022

13. Property:

Irene provided a verbal report on property projects currently underway.

14. Health and Safety:

That the accident report Jason read to the meeting be accepted.

Moved: Jason

Seconded: Clare

Carried 013/30 Mar 2022

The updated Covid19 Protection Framework for Education was distributed and discussed.

15. General Business:

Rodney College PTA - Irene advised the board that the PTA is to hold its AGM next Wednesday at 6.30pm in the College staff room where it is expected discussion will be held on the future direction of the Association.

Meeting Closed 8.04pm

DATE OF NEXT MEETING: To be held Wednesday 5th May 2022 at Rodney College Staffroom.

Signed as a true and correct record of proceedings.

.....Jason Warahi. Date.....
Chairperson, Rodney College Board of Trustees.