



Minutes of the Rodney College Board of Trustees Meeting held in the staff room 30th August 2023

Present: Jason Warahi, (Chairperson); Irene Symes (Principal), Charlotte Eyre, Rachel Brierly, James Hackett, Kent Watson-Walker (6.23pm).

Meeting opened: Jason welcomed everyone along and opened the meeting at 6.10pm

1. **Apologies:** Edwina Came; Jeremiah Guevara

Moved: Jason, Seconded Rachel. Carried 001/30 Aug 2023

2. **Declarations of Interest:** on the agenda for the meeting held on 30th of Aug 2023:

- Edwina, Rachel, and Jeremiah - connections to EOTC excursions

3. **Minutes of the previous meeting:** The minutes of the meeting held 26th July 2023 were confirmed as a true record with the correction to include Jeremiah in the record of declarations of interest.

Moved: Jason, Seconded Charlotte. Carried 002/30 Aug 2023

4. **Matters Arising:**

- The new EOTC approval process was discussed, and members were happy with the new system where board members review all EOTC documents online before meetings so they can be approved, if appropriate at the board meeting.

5. **Correspondence:**

In Committee - the Meeting move into In Committee at 6.13pm.

Moved: Jason, Carried 003/30 Aug 2023

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.

The Meeting moved out In Committee at 6.30pm.

Moved: Jason, Carried 004/30 Aug 2023

6. **Principal's Report:**

Open Evening – good attendance and our Student Leaders were great ambassadors. We're starting to get some enrolments again from Mangawhai.

School Ball – was a great success. Irene thanked Jo, and the Warahi whanau for all the extra running around that goes on behind the scenes to help the small group of students with arranging the ball. The venue was beautifully decorated.

The principal's report was moved:

Moved: Irene, Seconded Charlotte Carried 005/30 Aug 2023

7. **Discipline Report:** Was discussed.

8. **Finance:**

Finance Reports July 2023 – The finance committee met prior to the board meeting and reviewed the reports and accounts for July 2023. The finance committee recommended the board approves accounts for payment for \$463890.24.

Moved: Jason Seconded: Kent. Carried 006/30 Aug 2023

9. **Matters for Decision:**

Izard Trust Annual Grant – following discussion the board agreed to increase the grant to \$4000 in 2023, in support of senior prize-giving awards that have in the past been sponsored by the PTA which is now disbanded.

Moved: Jason Seconded: Irene. Carried 007/30 Aug 2023

10. **Property:**

MOE Property Manager – We were pleased to welcome Michael Stride on a recent visit to view current and proposed work at Rodney College. Michael is our recently appointed MOE property manager who oversees and authorises funding for our 5YP works.

11. **Health and Safety Report:** Jason read the report to the meeting.

- Irene noted that lock-down drill was completed on 24th August.

12. **General Business:**

- School Ball - Jason recommended a letter is sent to boards of other schools whose Senior Leaders attended our school ball. They all appeared to have an enjoyable night and fitted in so well.
- No September BOT meeting – Irene will send out passwords for board members to log into School Docs. Members are asked to have a look through the program which we have purchased to manage our Policies.
- Education Minister Jan Tinetti is expected to visit Rodney College on 20th September. 23.

MEETING CLOSED 7.23pm

DATE OF NEXT MEETING: Wednesday 25th October at 6pm.

Signed as a true and correct record of proceedings.

.....Jason Warahi.
Chairperson, Rodney College Board of Trustees.