



Minutes of the Rodney College Board of Trustees

meeting held in the staff room on Wednesday 29th June 2022

Present: Jason Warahi, (Chairperson), Edwina Came, Alan Batten, Clare Hayward, Jake Stokes, Kent Watson-Walker, Stephen Rowe (Acting Principal).

Apologies: Richard Pride, Irene Symes (Principal).

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- 1. Meeting opened:** Jason opened the meeting at 6.34 pm and welcomed everyone
 - 2. Apologies:** Richard Pride
 - 3. Declarations of Interest:** on the agenda for the 29th June 2022 meeting: Jason declared on conflict of interest in the appointment of a returning officer as Jo Warahi is being put forward for this role.
 - 4. Minutes of the previous meeting:** The minutes of the 1st June 2022 meeting were read and approved as a true and correct record.

Moved: Jason

Carried 001/29 June 2022

5. Matters arising:

Amendment to the Travel Policy has been actioned.

6. Correspondence:

PTA letter received notifying of funds to be paid into the school account. This will be discussed at the next finance meeting.

Alan has received an email requesting some board member and the principal to attend a meeting with the RATs group to go over health and safety responsibilities. Tentative meeting date set for the 10th August at 11am. Alan will get back to the board to confirm time and date.

Moved: Jason

Seconded: Stephen

Carried 002/29 June 2022

7. Acting Principal's Report:

General discussion on results and the impacts of Covid related absences including sickness and isolation. Stephen said the school is dealing with this on a daily basis and staff members have to help out wherever they can. The board expressed gratitude to the staff for their hard work and flexibility during this period.

Whaea Ma's resignation – a morning tea will be held on Friday the 8th of July at 11 am.

Action required - Inquiries to be made as to any student trustee training available from NZSTA

A discussion was had on lunches in school and the frequent problem of rubbish in the school yard and of food being wasted. Jason questioned who was responsible for the bins and removal of rubbish and this will be looked in to. The staff will continue to work with students - encouraging respect for food and care for the school environment.

The Acting Principal's report was moved:

Moved: Stephen

Seconded: Kent

Carried 003/29 June 2022

8. Discipline Report

General discussion - there was some concern expressed around the impacts of Covid disruption over the last two years on student well-being.

As per this discussion, management to consider an email survey on well-being.

Stephen noted both the work being done by the school nurse and counsellor in developing relationships and the variety of ways in which students are supported throughout the school

9. Finance:

Reports: Jason advised the Finance Committee reviewed the reports for May 2022 prior to the board meetings

The report was moved: Jason

Seconded: Stephen

Carried 004/29 June 2022

Accounts for payment: As recommended by the Finance Committee the Accounts for May 2022 of \$523,028.55 were approved.

Moved: Jason

Seconded: Edwina

Carried 005/29 June 2022

10. Matters for Decision:

Appointment of Returning Officer

Jason declared a conflict and was not included in discussion. Edwina took over chair. Edwina recommended that Jo Warahi be appointed as the returning officer.

Seconded: Stephen

Carried 006/29 June 2022

Jason returned to meeting as chair.

Grant application to New Zealand Community Trust for \$3739.13

It was moved and agreed to approve a grant application is made on behalf of the Rodney College Netball Team to the New Zealand Community Trust in the amount of \$3739.13. The funds being applied for are to assist with the cost of accommodation for the duration of the week of tournament for all players, coaches, and managers to be able to attend the annual Upper North Island Secondary School Netball Tournament to be held in Auckland in August 2022.

Moved: Jason Warahi

Seconded: Kent

Carried 007/29 June 2022

11. Policy:

No policies reviewed at this meeting.

12. Property Report:

There will be an update on the new concrete at the next meeting.

13. Health & Safety:

No report tabled at this meeting

14. Strategic Plan:

Nil discussion

15. General Business:

MEETING CLOSED 7.51 pm

DATE OF NEXT MEETING: Wednesday 27th July 2022 at 6.30pm.

Signed as a true and correct record of proceedings.

.....Jason Warahi.

Chairperson, Rodney College Board of Trustees.