

Minutes of meeting
Rodney College Board of Trustees
Wednesday, 22nd February 2023
At 6pm in the school staffroom

Present: Jason Warahi, (Presiding Member) Irene Symes, (Principal), Edwina Came, (Vice Presiding Member), Rachel Brierly, Charlotte Eyre (Staff Trustee), Jeremiah Guevara (Student Trustee).

Apologies: Paulene Bond (Secretary), James Hackett

Absent: Kent Watson-Walker

Agenda Items:

Meeting open at 6.09pm

Edwina arrived 6.11pm

Welcome and Opening of Meeting Jason

Discussion around floods. School fine. Two large pines have fallen away from Q1, and the driveway to the grounds sheds was severely gouged out due to the significant rainfall and requires reinstatement. MOE will fund repairs under the Emergency Response Scheme.

Amendment to the agenda – in committee at 5A.

Apologies: James Hackett. **Moved: Jason. Carried**

Declarations of Interest in respect of Agenda Items: 22 February 2023

No declarations of interest.

Minutes of the meeting held 1st February 2022

The minutes of the meeting were approved as a true record with amendment page 5 – “Security gate -handrails in the included in the...”

Moved: Jason, Seconded: Rachel. Carried

Matters Arising from the Minutes:

Rachel and Edwina requested hardcopies, picked up prior to meetings.

Year 13 Camp and Year 10 Camp both postponed due to two extreme weather events in close succession, making travel conditions to camp venues unsafe for staff and students, with some roads to camp venues impassible.

Correspondence Log:

RE: Strike Action - Charlotte shared that PPTA Exec are meeting next week to decide if strike action is going ahead in light of the Cyclone and flooding.

5a In committee

The Meeting move into In Committee at 6.26pm. Moved: Jason; Carried.

That the public is excluded from the discussion of confidential items relating to personnel and student issues, due to their sensitive nature. This conforms to Section 48 of the Local Government Official Information and Meetings Act 1987 and the particular interests protected by section 6 or Section 7 of that Act or Section 6 or Section 7 or Section 9 of the Official Information Act 1982.

The Meeting moved out In Committee at 6.43pm. Moved: Jason; Carried.

Principal's Report:

NCEA 2022: Good results at L1, 2 and 3 we are above the National Averages for achievement. UE/Endorsements – below Nat averages. Literacy and Numeracy results good. HOD Achievement Analysis reports will be at the April meeting. 2022 Asttle results – March.

Attendance Report

Updated report attached. Government initiative to improve attendance is providing resource to our region. Employing Attendance Officers outsourced from Orewa College. Cam Fisher is our contact person (Alt Ed). Members were impressed with the Year 13 attendance.

School Roll

Roll may get to 340 as enrolments still happening. Will mean Equity funding is lower than projected.

School Charter and Analysis of Variance

Due 1st March.

Policies

Irene, Edwina and Rachel to meet before next BOT meeting.

That the Principal's Report was received.

Moved Irene, Seconded Edwina. Carried

Finance:

Financial Interim Report for December 2022 was reviewed by the board.

Accounts for payment for December 2022 of **\$668869.12** were reviewed and approved.

Moved Jason, Seconded Charlotte. Carried

The 2023 Draft budget is still in progress and will be available next meeting.

Grant Applications from Sports Co-Ordinator Maria Northin

o Sport Northland – Tū Manawa Active Aotearoa Grant

To provide salary for a basketball coach on Friday evenings for three terms.

Moved: Rachel, Seconded: Edwina. Carried

o Sport NZ/Kiwisport Rural Travel fund to provide financial aid with travel costs for our teams to participate in sports events across Sport Northland locations.

Approved in principle.

Moved: Rachel, Seconded: Edwina. Carried

Other Grants - Question was asked if these can be applied for more than once a year and/or for more than one code in an application. Could be good for Hockey as well.

Matters for Decision:

Delegations of Duty to the Principal - following discussion it was moved and agreed that the Delegations Of Authority to the Principal is approved.

Moved: Jason: Seconded Rachel. Carried.

Policy: No Policy

Property Reports:

5YP Updates – verbal report to be provided at the meeting
Gym has been completed. Dimmer lights to still be installed in the new LED lights in the gym. Reinstatement of the small cupboard for storage of venue hire equipment, is still to be completed. Windows replacement quotes is being sourced; Jason suggested tinting. Second phase is the toilets/changing room.
Moving to F1 and F2, followed by D1 and D3, or prefabs.
Hospitality room has new induction cooktops and cabinetry and an internal walk-in Chiller. Theory room between Fabric and Food rooms has also been created.
There are a number of sky lights around the school that, at times, still leak in weather conditions from certain directions. Scope is working on having this additional roofing work approved by MOE to be included under the existing Stage 2 roofing project.

Strategic Plan:

Analysis of Variance 2022 - this is completed.

Draft Strategic Plan 2023-25 - Irene spoke to both documents. Analysis of Variance and Strategic Plan need to be submitted 1st March. Further amendments /additions can be made after submission so happy to discuss in March BOT meeting. BOT invited to make suggestions to principal. Strategic Plan discussion to be put early in agenda for next meeting.

General Business

BOT Attendance - Edwina raised concern around BOT attendance at board meetings. Jason noted.

Communications - Jeremiah raised concern around communication during the cyclone/school closure. Discussion ensued.

Meeting Closed 8.16pm.

Date of Next meeting: Wednesday 29th March 2023 6pm in the school staffroom.

Signed as a true and correct record of proceedings.

Date:

.....Jason Warahi.
Chairperson, Rodney College Board of Trustees.